

MEMORANDUM

October 27, 2010

To: Public University Records Liaisons

From: Tracey Berezansky
for Edwin C. Bridges, Chairman
State Records Commission

Re: Minor Revision of Public University System Records Disposition Authority (RDA)

In response to a request from Auburn University, the State Records Commission approved, at its meeting on October 27, 2010, a minor revision to the Public University Records Disposition Authority (RDA) to read as follows:

Addition:

Subfunction: Advising and Assisting Students

Medical/Psychological Care

- 3.14 (a) Disabled Student Files (Americans with Disabilities Act Files).
Records documenting students' requests for accommodations, as well as the college's response to their requests.
Disposition: Temporary Record. Retain 5 years after student's last day of attendance.

Please add this revision to your university's RDA and contact Richard Wang at 334-353-4605 (Head, State Government Section, Government Records Division, Alabama Department of Archives and History) if you have any questions concerning this revision.