



## Are Your Records Organized? Nominate Your Agency!!!

If your agency records program allows you to run an efficient, responsive office, why not recognize the efforts of your records staff by nominating them and your agency for the 2010 State or Local Government Records Management Award.

For the past two years, the Records Commissions have conducted an annual awards program to recognize state agencies, publicly supported colleges and universities, local governments, and local historical entities that make special accomplishments in records management and preservation.

The awards, which are presented annually, are Governor's Certificates of Appreciation. Information on award recipients will be published in *State and Local Records News* (the Government Records Division's newsletter); in press releases made available to the Alabama Press Association; and in publicity resources available to award recipients, such as newsletters published by state agencies or organizations of local government officials.

Nominations may be made by any interested party, an agency itself, by ADAH staff, or by members of the State or Local Government Records Commissions. Nominations must be submitted to the Government Records Division by **November 1, 2010**. Awards will be announced at the end of January 2011 and presented at the commission meetings in April 2011.

Detailed guidelines for the awards, along with nomination forms and procedures, are available on the ADAH website at: <http://www.archives.alabama.gov/officials/guidelines-nominationform.pdf>. If you have any questions, please contact Richard Wang (334-353-4605; [Richard.Wang@archives.alabama.gov](mailto:Richard.Wang@archives.alabama.gov)) or Tom Turley (334-353-3607; [Tom.Turley@archives.alabama.gov](mailto:Tom.Turley@archives.alabama.gov)) at the ADAH Government Records Division.