

Alabama Department of Archives & History

Board of Trustees Meeting Minutes

Fiscal Year 2023

(November 2022 to August 2023)

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
November 3, 2022 – 1:00 p.m.
Regions Room**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 2: Gale Main (arrival at 1:40 p.m.)
District 3: Barbara Patton
District 4: Alyce Spruell
District 5: Julian Butler
District 5: Lynwood Smith
District 7: Delores Boyd, *Vice Chair*
District 7: George Evans
Ex Officio: Dave White, Governor's Representative (departure at 2:15 p.m.)

Members absent:

District 2: Horace Horn
District 3: Fred Gray
District 4: Bobby Junkins
District 6: Majella Hamilton
District 6: Garland Cook Smith
At Large: Leigh Davis
At Large: Marcus Reid

Staff present:

Haley Aaron
Jenna Abbott
Kellie Bowers
Frank Brown
Leigh Dailey
Kelly Hallberg
John Hardin
Georgia Ann Hudson
Mary Clare Johnson
Steve Murray
Mary Jo Scott
Mary Amelia Taylor
Tunisia Thomas
Zachary Tonkins
Steve Wheat

Guests present:

Phillip Brady
Kim Nelson
Bill Lazenby

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:03 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mrs. Spruell moved that the agenda be adopted. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Mr. Butler moved that the minutes of the August 10, 2022, board meeting be approved as written and distributed prior to today's meeting. Mayor Evans seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves then called on Steve Murray for staff introductions.

Personnel Update – Steve Murray

The following new employees were introduced:

- Jenna Abbott, museum collections curator
- Zachary Tonkins, digital content producer
- Laci LaVoy, research room clerk

Chairman Daves welcomed the new staff members and then called on Mr. Murray and Kellie Bowers for the NAGPRA compliance project report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

A Phase 1 repatriation report, which tracks the progress of NAGPRA compliance for each site location, was distributed in the meeting packets. The report will be updated each quarter.

Consideration of Recommendation for Deaccession

Human remains and funerary objects recovered from the following sites are being recommended for deaccession, as the ADAH and consulting federally recognized tribes have made a determination of cultural affiliation for the material:

Coosada/Koasati
Ft. Toulouse/Ft. Jackson
Jackson Lake
Taskigi
Tuckabatchee

Chairman Daves called for a motion to approve the deaccession of human remains and funerary objects recovered from these sites. *Mr. Butler moved that the materials be deaccessioned. Mrs. Spruell seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Mr. Murray and Mrs. Bowers for the NAGPRA report and then called on Mary Clare Johnson and Haley Aaron for the Benjamin F. Perry papers deaccession recommendation.

Benjamin F. Perry Papers: Consideration of Recommendation for Deaccession

The South Carolina Department of Archives and History has requested the deaccession and transfer of the Benjamin Franklin Perry Collection because it documents the political careers of South Carolina governor Benjamin Franklin Perry and his son, Congressman William Hayne Perry. ADAH staff and Director Murray recommend that the Board of Trustees approve deaccession because the collection lacks content on Alabama history and falls outside the department's collecting scope. A copy of the deaccession report was included in the meeting packets.

Chairman Daves called for a motion to deaccession the collection. *Mr. Butler moved that the Benjamin F. Perry collection be deaccessioned and transferred to the South Carolina Department of Archives and History. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Ms. Aaron and Mrs. Johnson for presenting the Benjamin F. Perry papers deaccession recommendation and then called on Frank Brown for the legislative report.

Reports

Legislative Report – Frank Brown

Mr. Brown reported that 140 legislative seats are on the ballot for the upcoming November 8 election. A 45% - 50% voter turnout is expected. A proposed amendment to reorganize the state constitution will also be on the ballot.

Legislators will begin an organizational session on January 10, 2023. The regular session will begin on March 7. The Education Trust Fund (ETF) and General Fund (GF) budgets both show growth.

Director's Report – Steve Murray

Financial Report

Fund status: The summary shows a cash balance of \$3,379,016 as of September 30. The total projected rollover amount into FY 2023 following the FY 2022 closeout is \$3,250,669, which includes funds available for planning and developing a new preservation facility. Mr. Murray will meet with the finance director to discuss a budget request.

Generated Revenue Summary: *The summary shows a total of \$311,845 of generated revenue in FY 2022.*

Preservation Facility Project

The ADAH will soon select an architect to perform a functional needs assessment as part of the preservation facility project. The agency is currently observing the facilities of other institutions.

The elevator project will soon begin and will involve the complete rebuilding of all four elevators in the building. The cost of the upgrades is being borne by the Alabama Building Renovation Finance Authority (ABRFA).

Book Deaccession Project

A deaccession project will begin in 2023 of books that have no connection to Alabama or are in too poor condition for use. The ADAH will recommend the deaccession in phases during upcoming meetings.

The agency is doing a 5 percent sample of the books to see which are currently available online or at locations in the southeast.

Museum of Alabama Update – John Hardin and Bill Lazenby, The PRD Group

The planning phase of the Museum of Alabama upgrade is now complete, and the ADAH has begun the concept design phase. Bill Lazenby of The PRD Group presented a 10-page overview report, which was also distributed in the meeting packets. A community engagement event was held last night to discuss the new children’s gallery. Twenty-one educators were in attendance.

History Forward Campaign – Georgia Ann Hudson and Mary Amelia Taylor

The *History Forward* campaign is now underway to raise funds for the Museum of Alabama upgrade. The campaign aims to put history at the forefront of conversations as well as highlight what the ADAH has done to make history useful. The campaign goal is \$5 million. Campaign information cards were distributed in the meeting packets.

An Alabama Archives and History Foundation event will be held this afternoon and will include tours of the ADAH collections and an update on the Museum of Alabama upgrade by The PRD Group representatives.

Future Meeting Dates:

The 2023 meeting dates are as follow:

- Wednesday, February 8
- Wednesday, May 10
- Wednesday, August 9
- Monday, November 6, or Wednesday, November 8

Other Business:

Mr. Murray reminded the trustees to contribute to the board lunch fund. Donations can be mailed to Tunisia.

Mr. Butler moved that the board formerly express condolences to Trustee Garland Smith in the loss of her husband. Judge Smith seconded, and the motion was carried by unanimous voice vote.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Judge Smith moved that the meeting be adjourned. Mrs. Main seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:38 p.m.

Joel Daves, Chair

Steve Murray, Director

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
February 8, 2023 – 1:00 p.m.
Regions Room**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 3: Barbara Patton
District 4: Bobby Junkins
District 5: Julian Butler
District 5: Lynwood Smith
District 6: Majella Hamilton
District 6: Garland Cook Smith
At Large: Leigh Davis
At Large: Marcus Reid
District 7: Delores Boyd, *Vice Chair*
Ex Officio: Dave White, Governor's Representative

Members absent:

District 2: Gale Main
District 2: Horace Horn
District 3: Fred Gray
District 4: Alyce Spruell
District 7: George Evans

Staff present:

Haley Aaron
Kellie Bowers
Frank Brown
Leigh Dailey
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Steve Murray
Lizzie Orlofsky
Mary Jo Scott
Tunisia Thomas
Steve Wheat

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:01 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted. Ms. Davis seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves deferred approval of the November 3, 2022, minutes to the May 10 meeting, as a technology problem prevented the printing of copies.

Chairman Daves then called on Steve Murray for the director's report.

Director's Report – Steve Murray

Staff update

Mr. Murray introduced Lizzie Orlofsky, the agency's new digital history curator.

Governor's Executive Orders

A list of executive orders released by Governor Ivey in January 2023 was distributed in the meeting packets. Those with relevance to the ADAH include Executive Order 726, regarding non-treasury bank accounts; Executive Order 728, regarding the elimination of the State Motor Pool; and Executive Order 734, regarding enhanced accessibility to public records.

School Tour Evaluation Report

A K-12 school tour evaluation report from December 2022 was distributed in the meeting packets. The tours and the education staff were rated highly. Forty-two responses were received.

Black History Month programs

Trustee Fred Gray's Presidential Medal of Freedom is on display in the main lobby until the end of February. He will be the speaker for the *Food for Thought* program on next Thursday, February 16. The lecture will be livestreamed on Facebook and YouTube.

The agency's first Black History Month celebration will take place this Saturday, February 11.

Montgomery Advertiser article

ProPublica, a nonprofit news organization, has published a study of NAGPRA initiatives nationwide. The *Montgomery Advertiser* published an article reporting on the Alabama institutions that currently have Native American remains and funerary objects. The numbers listed for ADAH in the ProPublica report are incorrect. Copies of the article were distributed in the meeting packets.

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$3,976,565 as of December 31, 2022. The total projected rollover amount into FY 2024, assuming the property purchase is completed this year, will be \$700,000.

Generated Revenue Summary: The summary shows a total of \$82,250 of generated revenue at the end of the first quarter of FY 2023.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2020 and FY 2023.

Chairman Daves thanked Mr. Murray for his report and then called on Frank Brown for the legislative report.

Legislative Report – Frank Brown

The 2023 legislative session will begin on March 7. An organizational session was held on January 10. Rep. Nathaniel Ledbetter was elected as the new Speaker of the House. Sen. Greg Reed was reelected President Pro Tem of the Senate. Rep. Rex Reynolds is the new chairman of the Ways and Means General Fund committee in the House.

The ADAH is monitoring pre-filed bills on divisive concepts and open records access. Budget growth is expected in the General Fund (GF) and Education Trust Fund (ETF).

Chairman Daves thanked Mr. Brown for his report and then called on Mr. Murray and Kellie Bowers for the NAGPRA compliance project report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

An updated Phase 1 Repatriation Report of the NAGPRA compliance project was distributed in the meeting packets.

On January 17-21, five ADAH staff members visited Oklahoma to connect with tribal partners and visit tribal museums to help inform the redesign of the Native American exhibits in the Museum of Alabama. Photos from the trip were distributed in the meeting packets.

Consideration of Recommendation for Deaccession

Human remains and funerary objects recovered from the following sites within Unit 3 are being recommended for deaccession, as the ADAH and consulting federally recognized tribes have made a determination of cultural affiliation for the material:

30 Acre Field
Ashley Place/Catoma Creek
Toasi

Chairman Daves called for a motion to approve the deaccession of human remains and associated funerary objects recovered from all three sites. *Mr. Butler moved that the materials be deaccessioned. Mrs. Hamilton seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Mr. Murray and Mrs. Bowers for the NAGPRA report and then called on John Hardin for the Museum Phase 3 report.

Museum Phase 3 Report

Design Planning – John Hardin

The project is now in the Concept Development phase, with meetings being held weekly between ADAH staff and PRD representatives. A community engagement event will take place on Saturday, February 25, for families to share ideas for the new children's gallery. A Military Advisory Group was hosted yesterday to discuss the redesign of the military gallery. A second Military Advisory Group meeting is scheduled for next Monday, February 13. A schedule of all Concept Design meetings was distributed in the meeting packets along with an overall schedule of the museum gallery upgrade project.

Foundation Campaign – Georgia Ann Hudson

A series of meetings are being held to reengage individuals in the Foundation. As part of the *History Forward* campaign, a reception will be held in Mobile on March 14 at the home of Trustee Emeritus Vaughan Morrissette. A Foundation event will take place in Montgomery on May 9 and will feature Wayne Flynt. Future events are being planned for Birmingham, Tuscaloosa, and Huntsville. Trustees will be notified of events taking place in their districts.

Hayley Richards was hired as the new communications associate and will begin on March 1.

Chairman Daves thanked Dr. Hardin and Mrs. Hudson and then called on Mr. Murray for the preservation facility report.

Preservation Facility report – Steve Murray

ADAH has begun the planning process for a new preservation facility. A functional needs assessment will be done by Montgomery architectural firm Seay Seay & Litchfield, the HGA architectural firm in Minneapolis, MN, and Michele Pacifico, a consultant. The team will provide a programming budget at the end of March for the ADAH to present to the legislature during the session. A more detailed report will be provided later. A functional needs assessment scope was distributed in the meeting packets.

Election for First & Second District Seats

The terms of Horace Horn and Elizabeth Stevens ended on December 31, 2022. *Mr. Butler moved that Elizabeth Stevens, 1st congressional district, and Horace Horn, 2nd congressional district, be reelected to a new six-year term from 2023 to 2028. Judge Junkins seconded, and the motion was carried by unanimous voice vote.*

Future Meeting Dates:

The remaining 2023 meeting dates are as follows:

- Wednesday, May 10
- Wednesday, August 9
- Monday, November 6, or Monday, November 13

Other Business:

Mr. Murray asked the trustees to review the board directory in their meeting packets and notify Tunisia of any updates.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Judge Smith moved that the meeting be adjourned. Judge Boyd seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:31 p.m.

Joel Daves, Chair

Steve Murray, Director

Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
May 10, 2023 – 1:00 p.m.
Milo B. Howard Auditorium

Members present:

District 1: Joel Daves, *Chair*
District 2: Horace Horn
District 3: Fred Gray
District 3: Barbara Patton
District 4: Bobby Junkins
District 4: Alyce Spruell (*via Zoom: Joined at 1:10 p.m.; Departed at 2:28 p.m.*)
District 5: Julian Butler
District 5: Lynwood Smith (*via Zoom*)
District 6: Majella C. Hamilton
District 6: Garland Cook Smith
District 7: George Evans (*via Zoom: Joined at 1:06 p.m.*)
District 7: Delores Boyd, *Vice Chair*
At Large: Marcus Reid (*via Zoom*)
Ex Officio: Dave White, Governor's Representative (*Departed at 1:20 p.m.; Returned at 2:17 p.m.*)

Members absent:

District 1: Elizabeth Stevens
District 2: Gale Main
At Large: Leigh Davis

Staff present:

Haley Aaron
Ryan Blocker
Kellie Bowers
Camryn Brooks
Frank Brown
Sam Christensen
Leslie Coty
Leigh Dailey
Kelly Hallberg
John Hardin
Georgia Ann Hudson (*via Zoom*)
Scotty Kirkland
Steve Murray
Hayley Richards
Mary Jo Scott
Mary Amelia Taylor
Tunisia Thomas
Steve Wheat

Guests present:

Bill Lazenby
Phillip Brady
Kim Nelson

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:00 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted, and Judge Boyd seconded.*

Members voted by roll call:

Joel Daves	Yes
Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Dave White	Yes

The motion passed by a vote of 12-0.

Approval of minutes—November 3, 2022, meeting: Chairman Daves asked if there were questions about or corrections to the minutes of the November 3, 2022, meeting. The minutes were not distributed for approval at the February 8 meeting, as a technology problem prevented the printing of copies. *Mr. Butler moved that the minutes of the November 3, 2022, board meeting be approved as written and distributed prior to today's meeting. Judge Boyd seconded.*

Members voted by roll call:

Joel Daves	Yes
Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Dave White	Yes

The motion passed by a vote of 12-0.

Approval of minutes—February 8, 2023, meeting: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Mr. Butler moved that the minutes of the February 8, 2023, board meeting be approved as written and distributed prior to today’s meeting. Judge Boyd seconded.*

Members voted by roll call:

Joel Daves	Yes
Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Dave White	Yes

The motion passed by a vote of 12-0.

Chairman Daves then called on Steve Murray for the director’s report.

Director’s Report – Steve Murray

Staff update

The following new employees were introduced:

- Camryn Brooks, collections archivist
- Leslie Coty, appraisal and records management archivist
- Hayley Richards, communications and development associate

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$4,436,422 as of March 31, 2023.

Generated Revenue Summary: The summary shows a total of \$163,012 of generated revenue at the end of the second quarter of FY 2023. Facility use revenue increased due to several legislative receptions held at the Archives.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2019 and FY 2023.

Budget Increases: The ADAH will receive a modest increase in both the General Fund (GF) and Education Trust Fund (ETF) budgets in FY 2024. Additionally, there is a \$5 million earmark for the ADAH in the FY 2023 supplemental appropriation, to be used for museum updates and to acquire property for the preservation facility project. The agency will monitor the progress of the bill, which was approved by the Senate and now moves to the House.

Chairman Daves thanked Mr. Murray for his report and then called on Frank Brown for the legislative report.

Legislative Report – Frank Brown

Shortly after the legislative session began, Governor Ivey called a special session for lawmakers to appropriate the remaining \$1 billion of the American Rescue Plan. Funding went towards infrastructures, broadband, healthcare, hospitals, and other areas. The regular session resumed once the special session ended.

Trustees Horace Horn and Elizabeth Stevens were confirmed by the Senate for new six-year terms.

The legislature passed an \$8.8 billion ETF fund budget, the largest in state history.

The governor's budget included a tax rebate of \$400 per person, which was reduced to \$105 by the Senate. It will go before the House next.

The ADAH is monitoring the divisive concepts bill, open records bill, and monument preservation bill.

The State Historical Records Advisory Board (SHRAB) has been relaunched. The board met on March 1, its first meeting since 2016. The lieutenant governor appointed Senators Andrew Jones, Kirk Hatcher, and April Weaver to the legislative oversight committee for SHRAB. The appointments for the House members of the committee are pending.

The behind-the-scenes tour for freshman legislators, hosted by the ADAH on April 11, was a success. The schoolchildren post-tour photos with legislators are going well.

The Senate won the April 19 legislative charity softball game against the House, with a score of 12-6.

Chairman Daves thanked Mr. Brown for his report and then called on Mr. Murray and Kellie Bowers for the NAGPRA compliance project report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

The ADAH hosted its first in-person consultation event on April 26-28. Six tribes were in attendance, while four participated virtually. Copies of the itinerary were distributed in the meeting packets. The event was funded by a National Parks Service grant.

Several ADAH staff members will be attending a repatriation conference in Shawnee, OK, in November.

An updated Phase 1 Repatriation Record of the NAGPRA compliance project was distributed in the meeting packets along with a NAGPRA compliance project packet.

Consideration of Recommendation for Deaccession

Human remains and funerary objects recovered from the following sites within Units 4 and 5 are being recommended for deaccession, as the ADAH and consulting federally recognized tribes have made a determination of cultural affiliation for the material:

Durant Bend	Searight	Jere Shine
Coweta	Winston or Blount County Cave	Liddell
Girard	Lyon's Plantation	Unnamed (Elmore County)
Shell Banks	Big Eddy	Unknown locations

Chairman Daves called for a motion to approve the deaccession of the human remains and associated funerary objects in Units 4 and 5. *Mr. Butler moved that the materials be deaccessioned, and Mrs. Hamilton seconded.*

Members voted by roll call:

Joel Daves	Yes
Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
George Evans	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Alyce Spruell	Yes

The motion passed by a vote of 13-0.

Chairman Daves commended the board and the staff for their handling of the NAGPRA compliance process. Mr. Murray noted that the official transfer of physical custody of these materials to the tribes is expected to take place in 2024. Arrangements for the transfer will be developed in conjunction with the tribal partners. Chairman Daves thanked Mr. Murray and Mrs. Bowers for their report and then called on John Hardin for the Museum Phase 3 report.

Museum Phase 3 Report

Design Planning – John Hardin and Bill Lazenby

Bill Lazenby with Planning, Research, Design (PRD) gave a PowerPoint presentation on the Concept Design Phase of the Museum of Alabama project. The project is on schedule and is slated for completion either in the late summer or early fall of 2025. Copies of the presentation were distributed in the meeting packets.

The early childhood education advisory group will reconvene today at 3:00 for a further discussion of the children's gallery.

Foundation Campaign – Georgia Ann Hudson

Events have been held throughout the state to reengage individuals in the Foundation. The reception held in Mobile at the home of Trustee Emeritus Vaughan Morrissette was a great success, with over 100 people in attendance. Nearly 50 people attended last night's Foundation event, featuring Dr. Wayne Flynt, who spoke about his new book, *Afternoons with Harper Lee*. Trustee Garland Cook Smith will host an event in Birmingham at her home next Wednesday, May 17, along with Friends of the Archives board

member, Wimberly Comer. Corporate events are being planned for the late summer or early fall. Trustees will be notified of future events and are asked to provide any recommendations for potential supporters. Copies of the *History Forward* campaign booklet were distributed in the meeting packets.

Chairman Daves thanked Dr. Hardin, Mr. Lazenby, and Mrs. Hudson for their reports and then called on Julian Butler for the Personnel Committee report.

Annual Performance Evaluation of the Director – Julian Butler

It is time for the director’s annual appraisal. The director’s job description, an evaluation form, and a self-addressed return envelope were distributed in the meeting packets. Trustees are asked to return their completed evaluations by Friday, June 9.

Chairman Daves thanked Mr. Butler for his report and then called on Horace Horn for the Nominating Committee report.

Election of Chair, Vice Chair, Exec. Committee, and District 1 member – Horace Horn

The following recommendations were presented by the Nominating Committee:

- J. Schley Rutherford Jr. nominated to fill an unexpired term in the 1st District, ending December 31, 2026
- Delores R. Boyd nominated to a four-year term as Board Chair
- Julian D. Butler nominated to a four-year term as Vice Chair
- Horace H. Horn and Gale Saxon Main nominated to two-year terms on the Executive Committee

Mr. Gray moved to elect the full slate of nominees, as presented by the Nominating Committee. Mayor Evans seconded.

Members voted by roll call:

Joel Daves	Yes
Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
George Evans	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Alyce Spruell	Yes
Dave White	Yes

The motion passed by a vote of 14-0.

Mr. Butler commented on the history of the board, noting that Shirley McCrary was the first woman elected to serve, and Judge Boyd is now the first African American woman elected to chair the board.

Future Meeting Dates:

The remaining 2023 meeting dates are as follows:

- Wednesday, August 9
- Monday, November 6, or Monday, November 13

Other Business:

Judge Boyd presented Chairman Daves with a Resolution of Appreciation, as he concludes twenty-one years of service on the board. He was first elected in February of 2004, and he was elected chairman on May 8, 2019. Mr. Murray commended Chairman Daves for his leadership throughout several developments at the agency, including the Bicentennial, the global pandemic, and the issuing of the Statement of Recommitment.

Mr. Butler moved that the Resolution of Appreciation for Chairman Joel T. Daves be adopted, and that Chairman Daves be named a Trustee Emeritus. Mr. Horn seconded.

Members voted by roll call:

Delores Boyd	Yes
Julian Butler	Yes
Garland C. Smith	Yes
George Evans	Yes
Fred Gray	Yes
Majella C. Hamilton	Yes
Horace Horn	Yes
Bobby Junkins	Yes
Barbara Patton	Yes
Marcus Reid	Yes
Lynwood Smith	Yes
Dave White	Yes

The motion passed by a vote of 12-0.

Chairman Daves expressed his thanks to the board and to the staff. Copies of his resolution were distributed in the meeting packets.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Mrs. Patton moved that the meeting be adjourned. Mrs. Smith seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:33 p.m.

Joel Daves, Chair

Steve Murray, Director

Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
August 9, 2023 – 1:00 p.m.
Milo B. Howard Auditorium

Members present:

District 7: Delores Boyd, Chair
District 1: Schley Rutherford
District 2: Gale Main
District 3: Barbara Patton
District 5: Julian Butler
District 5: Lynwood Smith
District 6: Majella C. Hamilton
District 6: Garland Cook Smith
At Large: Leigh Davis
At Large: Marcus Reid

Members absent:

District 1: Elizabeth Stevens
District 2: Horace Horn
District 3: Fred Gray
District 4: Bobby Junkins
District 4: Alyce Spruell
Governor's Rep: Dave White

Staff present:

Chris Bertolini
Frank Brown
Leigh Dailey
Kelly Hallberg
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Steve Murray
Mary Jo Scott
Steve Wheat

Welcome and call to order: Chair Delores Boyd called the meeting to order at 1:00 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chair Boyd confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chair Boyd called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted, and Mr. Reid seconded. The motion passed on a voice vote.*

Approval of minutes—May 10, 2023, meeting: Chair Boyd asked if there were any questions about or corrections to the minutes of the last board meeting. *Mrs. Smith moved that the minutes of the May 10, 2023, board meeting be approved as written and distributed prior to today's meeting. Mr. Butler seconded.*

Chair Boyd then called on Steve Murray for the director's report.

Director's Report – Steve Murray

Director Murray introduced and welcomed three new members of the ADAH staff:

- Chris Bertolini, Appraisal and Records Management Archivist
- Joshua Dawsey, Museum Services Program Assistant (not present)
- Harry Sampang, Research Room Retriever (not present)

Director Murray reported that the staff is continuing its communication with legislators in the wake of controversy surrounding the June Food for Thought program and calls by some legislators for a supplemental appropriation of \$5 million to the ADAH to be rescinded. Multiple indications of confidence in the agency have been received, but the ADAH will continue to monitor and seek to address any concerns.

The Alabama Archives and History Foundation had successful receptions in Mobile, Montgomery, and Birmingham in recent months, with each providing opportunities to reach new supporters. An event will take place in Tuscaloosa on September 28, and plans are developing for a Huntsville reception in early 2024.

In the weeks ahead, the ADAH will host Operation We Remember on September 1, featuring a media event and a display of U.S. flags on the Archives lawn remembering the 143 Alabamians who died by suicide in 2021. The Southeastern Archives and Records Conference will meet at the ADAH on October 15-17, and on January 18 the Montgomery Bar Association will host Alabama's district and circuit court judges at an event at the Archives.

Director Murray said that board members will be asked to update their bios for inclusion on the ADAH website.

Work will begin in January to rebuild three elevators in the building. The \$2.1 million project was awarded to Construction One and will be funded by the Alabama Building Renovation Finance Authority (ABRFA).

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$9,503,467 as of June 30, 2023.

Generated Revenue Summary: The summary shows a total of \$271,698 of generated revenue at the end of the third quarter of FY 2023.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2020 and FY 2024.

Legislative Report – Frank Brown

Mr. Brown reported that new trustee Schley Rutherford received unanimous confirmation by the Senate during the regular legislative session.

Alabama History Institutes – Kelly Hallberg

Ms. Hallberg reported that 91 educators representing 31 counties participated in the June 2023 professional development institutes and rated their experiences very highly. The staff will use a new video featuring the 2023 institutes to help promote registration for the 2024 program starting this fall.

Museum Project Report – John Hardin

Dr. Hardin reported that work on designing new updated exhibits in the Museum of Alabama is nearing the halfway point in the Design Development Phase, the third of five phases for the project. By January 2024, the agency will be ready to issue a Request for Proposals for exhibit fabrication and installation services.

NAGPRA Compliance – John Hardin

Dr. Hardin reported that in-person consultations held with federally recognized tribes in May were very successful and paved the way for completion of Phase 1 of the NAGPRA compliance project. Inventories of ancestral remains and associated funerary objects are being finalized currently and will be filed with the NAGPRA office of the Department of Interior for publication in the *Federal Register*.

Temporary Exhibit Preview – Scotty Kirkland

Mr. Kirkland reported that installation has begun for *History Lives On: Preserving Alabama's Rosenwald Schools*, a temporary exhibit developed in conjunction with Auburn University's College of Architecture, Design & Construction. The exhibit grew from a documentation project that involves working with alumni communities to digitally scan all of the extant Rosenwald Schools in the state, to create oral histories, and to strategize on preservation of the structures. Trustee Hamilton noted the central role of Tuskegee Institute in the creation of the program and recommended that it be appropriately represented. Trustees will receive invitations to an opening event in the fall.

Local Records Survey – Becky Hebert

Ms. Hebert reported on an initiative of the Records Management Section and the State Historical Records Advisory Board to survey the historical records holdings of the state's 68 Probate Offices. Data collected will include the volume and scope of holdings, challenges faced by local officials in preserving and providing access to the records, and their thoughts on potential policy solutions. The survey results will provide a basis for strategic planning and possibly legislation. After completing the survey of probate judges, a likely next survey will focus on the holdings of circuit court clerks.

Director's Performance Evaluation – Leigh Davis, Chair, Personnel Committee

Trustee Davis reported the results of evaluation scores submitted by all members of the board except Trustee Rutherford, who was exempted from the process as a new member. She also shared Director Murray's written self-evaluation and notes from interviews with Director Murray and members of the senior management team. The Personnel Committee found that

the director's performance during fiscal year 2023 consistently exceeds standards. *On a voice vote, the board accepted the committee's presentation of the annual evaluation.*

Trustee Davis further reported that the Personnel Committee recommended a two-step (5 percent) salary increase effective September 1. *Mr. Butler moved that the increase be made as recommended. Mr. Smith seconded, and the motion was carried on a voice vote.*

Future Meeting Dates:

The remaining 2023 meeting dates are as follows:

- Monday, October 30, November 6, or November 13

2024 meeting dates:

- Wednesday, February 7
- Wednesday May 8
- Wednesday, August 14
- Wednesday, November 13

Other Business:

Chair Boyd shared news that Trustee Fred Gray was honored by the American Bar Association the preceding weekend with the awarding of the ABA Medal, the association's highest honor, in recognition of Mr. Gray's role in advancing civil rights.

Chair Boyd encouraged board members to be aware of the leadership role of Trustee Majella Hamilton and the Ballard House Project, where she serves as executive director, in coordinating several upcoming events commemorating the 60th anniversary of the September 15, 1963, bombing of the Sixteenth Street Baptist Church in Birmingham.

Chair Boyd also brought the board's attention to a profile on Executive Assistant Tunisia Thomas by Leadership Montgomery, which she served as a member of the board of directors.

Director Murray encouraged members to examine a display of CSS *Alabama* materials on display in the Oclo Malone Lobby in conjunction with a recent screening of an Alabama Public Television documentary on the same subject.

Adjournment: There being no further business, *Ms. Davis moved that the meeting be adjourned. Mrs. Main seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:54 p.m.

Delores Boyd, Chair

Steve Murray, Director