

Alabama Department of Archives & History
Board of Trustees Meeting Minutes
Fiscal Year 2022
(November 2021 to August 2022)

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
November 8, 2021 – 1:00 p.m.
Milo B. Howard Auditorium**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 3: Fred Gray
District 3: Barbara Patton
District 4: Bobby Junkins
District 5: Julian Butler
District 5: Lynwood Smith
District 6: Gillian Goodrich
District 7: Delores Boyd, *Vice Chair*
District 7: George Evans
At Large: Leigh Davis
At Large: Marcus Reid
Ex Officio: Dave White, Governor's Representative

District 2: Horace Horn
District 2: Gale Main
District 4: Alyce Spruell
District 6: Majella Hamilton

Staff present:

Haley Aaron
LaVonda Blair
Ryan Blocker
Frank Brown
Charlene Cobb
Alex Colvin
Mary Haynes Furman
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Meredith McDonough
Steve Murray
Mary Jo Scott
Mary Amelia Taylor
Tunisia Thomas
Steve Wheat

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:03 p.m. and welcomed trustees, staff, and guests. He thanked the ADAH staff for coordinating this morning's unveiling of the Pattie Ruffner Jacobs and Amelia Boynton Robinson bronze structures. He also acknowledged Judge Boyd, who moderated the ceremony.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Mayor Evans moved that the minutes of the August 11, 2021, board meeting be approved as written and distributed prior to today's meeting. Mrs. Patton seconded, and the motion was carried by unanimous voice vote.*

Public comment period: Two members of the public spoke regarding the agency's Statement of Recombitment. Handouts were distributed to the trustees.

Chairman Daves thanked the individuals for their comments and then called on Frank Brown for the legislative report.

REPORTS AND ITEMS OF BUSINESS

Legislative Report – Frank Brown

Governor Ivey called two special sessions—the first beginning on September 27 to discuss the construction and renovation of prisons. The second session began on October 28 and addressed the reapportionment of congressional, legislative, and educational districts. Mr. Murray will notify any trustees affected by the redrawing of districts. Also discussed was the recompilation of the state constitution and the allocation of \$80 million in federal aid to hospitals and nursing homes.

The ADAH provided data on convict leasing in Alabama to the Legislative Services Agency (LSA) and the Committee on Recompiling the Constitution.

Thirty-five House members and six senators will not seek re-election in 2022. The ADAH will seek to build relationships with the large number of new legislators expected in the next quadrennium.

Chairman Daves thanked Mr. Brown for his report and then called on Steve Murray for the director's report.

Director's Report – Steve Murray

Mr. Murray thanked Chairman Daves for his comments regarding the unveiling. He thanked Judge Boyd for moderating the program, and he recognized the following staff members for their work in planning the event: Meredith McDonough, Mary Haynes Furman, Alex Colvin, Ryan Blocker, Scotty Kirkland, Georgia Ann Hudson, Mary Amelia Taylor, and Haley Aaron.

Staff update

James Jordan, a member of the IT staff, resigned to accept a promotional opportunity in state government. Joyia Davis, a member of the education staff, resigned to relocate with her family and has found employment at another museum.

Charlene Cobb joined the ADAH staff on October 16 as an IT Tech Senior. She previously worked at the Alabama Law Enforcement Agency and Wallace State Community College in Selma. She received degrees from both Wallace and Athens State University.

LaVonda Blair is the agency's new fiscal officer. She was previously the chief school financial officer for Greene County's Board of Education. She is a graduate of Trenholm State Technical College, and she holds a Bachelor of Science in Business Administration from Troy University. Ms. Blair, who is a certified public manager, began working at the ADAH on September 16.

Agency operations

The agency will host additional public programs this month, including November's *Food for Thought*, which will be held in person. The ADAH hosted Leadership Alabama's "Alabama Leadership Initiative" class last week. Agency heads will meet next week to review the status of K-12 school programs for the spring semester. Supply-chain disruptions have delayed the arrival of a new server needed for ongoing expansion of the agency's digital collections.

NAGPRA compliance project

Following the August 10 transfer of human remains to the ADAH and the delivery of an updated NAGPRA Summary to the NAGPRA national office, the agency recently completed and filed the draft NAGPRA Inventory of human remains and associated funerary objects. The Inventory was sent to the national NAGPRA office and to eighteen federally recognized tribes, and it included an official invitation for the tribes to participate in consultations with the ADAH to help determine appropriate cultural affiliation with materials at the ADAH. The consultations will take place both online and in person. Trustees will be notified in advance of repatriation events, expected to take place in 2023 at the earliest.

David Moniac program

On Monday, November 15, Governor Ivey will award the Alabama Civil Service medal to David Moniac, the first Alabamian and first Native American to graduate from West Point. The Archives will host a luncheon for the attendees, who will include several senior officials of the Muscogee Nation and representatives of the Poarch Creek Indians. The ADAH will use this opportunity to build relationships with the tribes.

Social Studies Course of Study revision

The Board of Education suspended the Social Studies Course of Study revision process. The ADAH will offer input once it resumes. The agency previously submitted an analysis of the existing course of study to the Board of Education as well as recommendations for the committee to the Office of the Governor.

Alabama Archives and History Foundation

Conversations with a prospective donor about an estate bequest has led to planning for new fundraising efforts by the Foundation. Tentative plans call for a four-year campaign running from 2022 through 2026, the 125th anniversary of the Archives and the 250th anniversary of the United States.

Dave White departed the meeting at 1:49 pm.

Fred Gray departed the meeting at 1:52 pm.

Chairman Daves thanked Mr. Murray for his report and then called on Meredith McDonough for a report on the WSFA collection.

WSFA Collection – Meredith McDonough

The public announcement of WSFA's donation of its film and tape collection to the ADAH will take place on November 17. The agency's digital collection staff completed a detailed inventory of the collection, which includes more than 7,000 audio/visual items. The next step is to digitize the collection for public

use. This work is being outsourced to a vender who specializes in audio/visual digitization of archival materials. Thirty items have been digitized, to date. A sampling of the clips was shown to the trustees.

Financial Report:

Fund status: The summary shows a cash balance of \$2,807,749 as of September 30. The total projected rollover amount for operations funds is nearly \$800,000, with an additional \$1.6 million intended for property acquisition and associated costs.

Generated Revenue Summary: The summary shows a total of \$278,526 of generated revenue for fiscal year 2021.

Income and Expenses: The multi-year report shows trends in income and expenses between FY 2016 and FY 2021. The agency has received a steady increase in resources due to the support of the legislature and the governor's office.

Future Meeting Dates:

The February board meeting may be held in conjunction with the Alabama Archives and History Foundation meeting on February 7.

The 2022 meeting dates are:

- Monday, February 7, or Wednesday, February 9
- Wednesday, May 11
- Wednesday, August 10
- Monday, November 7, or Wednesday, November 9

Other Business: Trustee Julian Butler was elected to the Alabama Academy of Honor's Class of 2021. The induction will take place on Thursday, December 9. Trustee Fred Gray and Trustees Emeritus Leah Atkins and Vaughan Morrissette are current members of the Academy.

Adjournment: Chairman Daves called for a motion to adjourn the meeting. *Mrs. Goodrich moved that the meeting be adjourned. Ms. Davis seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:26 p.m.

Joel Daves, Chair

Steve Murray, Director

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
February 9, 2022 – 1:00 p.m.
Milo B. Howard Auditorium**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 2: Gale Main
District 4: Bobby Junkins
District 4: Alyce Spruell
District 5: Julian Butler
District 6: Majella Hamilton
District 7: Delores Boyd, *Vice Chair*
At Large: Marcus Reid
Ex Officio: Dave White, Governor's Representative

Members absent:

District 2: Horace Horn
District 3: Fred Gray
District 3: Barbara Patton
District 5: Lynwood Smith
District 6: Gillian Goodrich
District 7: George Evans
At Large: Leigh Davis

Staff present:

LaVonda Blair
Frank Brown
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Erik London
Steve Murray
Mary Jo Scott
Tunisia Thomas
Steve Wheat

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:02 p.m. and welcomed trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted. Ms. Spruell seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Ms. Stevens moved that the minutes of the November 8, 2021, board meeting be approved as written and distributed prior to today's meeting. Mrs. Spruell seconded, and the motion was carried by unanimous voice vote.*

Public comment period: Two members of the public spoke regarding the agency's Statement of Recombitment.

Chairman Daves thanked the individuals for their comments and then called on Steve Murray for the director's report.

REPORTS AND ITEMS OF BUSINESS

Director's Report – Steve Murray

Agency operations

There was an increase this month in Covid-19 cases among staff; however, most were not serious cases. The museum galleries and research room remain open on regular schedules. School tours will resume at the end of February on a gradual basis and continue into March.

The ADAH is collaborating with five other entities to present "Changing the Course," an art exhibition featuring works by currently and formerly incarcerated individuals in Alabama. The exhibit will be on display at the ADAH from February 15 through April 15. A legislative reception is planned for March 15. Collaborators include the Alabama Bureau of Pardons and Paroles, Alabama Department of Corrections, Alabama Prison Arts + Education Project, Ingram State Technical College, and Alabama Department of Mental Health.

The Friends of the Alabama Archives received a \$50,000 grant from the Alabama Department of Tourism to help further its efforts in digital preservation. The agency is awaiting word on an additional grant, totaling approximately \$47,000, from a national organization that funds digital preservation. Recent success in acquiring and digitizing the archives of news organizations has prompted inquiries from other media companies in the state. Meetings are being scheduled to consider those possibilities.

Divisive Concepts Legislation

Several bills have been filed that would prohibit the teaching or training of certain concepts regarding race, sex, or religion. HB312 appears to be the bill that will move forward for consideration by the House. Mr. Murray reviewed his public comments on the subject and reiterated that the ADAH supports providing a clear-eyed, evidence-based approach to history, one that engages difficult aspects of the past and seeks to correct longstanding errors and omissions in the American narrative. The Alabama History Institutes, which began in 2017, are an example of this effort.

Mr. Butler moved that the Board of Trustees support the director's advocacy efforts in support of accurate and comprehensive history education and discussion. Judge Boyd seconded, and the motion was carried without opposition.

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$2,764,348 as of December 31. The total projected rollover amount into FY 2023 is \$665,825, with an additional \$1.6 million intended for property acquisition and associated costs.

Generated Revenue Summary: The summary shows a total of \$75,803 of generated revenue at the end of the first quarter of 2022.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2018 and FY 2022.

Chairman Daves thanked Mr. Murray for his report and then called on Frank Brown for the legislative report.

Legislative Report – Frank Brown

The legislative session began on January 11 and is expected to end in early April. Items of discussion include the governor’s proposed 4% raise for teachers and current and retired state employees. During a special session, lawmakers determined that the \$772 million of federal relief funds will be used for broadband services and healthcare.

House Bill 100 authorizes the Alabama Women’s Hall of Fame (AWHF) to enter a hosting agreement with an institution other than Judson College. The ADAH provided a temporary home for the AWHF since Judson College ceased operations last summer and facilitated the process of finding a new host institution. HB100 is supported by the ADAH. It passed in the House and is currently before a Senate committee.

Chairman Daves thanked Mr. Brown for his report and then called on Steve Murray for the museum improvements project report.

Museum Improvements Project – Steve Murray

The opening of the *Alabama Voices* museum gallery eight years ago set the stage for other exhibits, including *Justice Not Favor*, and the creation of the new Exhibits, Publications, and Programs section. In the next phase of museum improvements, the *Hands-On* children’s gallery will be updated.

Design Planning – John Hardin

The Planning, Research, and Design Group (PRD) was the design firm involved throughout the development of the Phase I and Phase II improvements to the Museum of Alabama. At the ADAH’s invitation, PRD representatives will visit in May to review program needs for an updated children’s gallery. Since working on earlier phases of the Museum of Alabama, PRD has designed children’s galleries at Gettysburg National Military Park and the Virginia Museum of History and Culture.

Foundation Campaign – Georgia Ann Hudson

Currently in its planning phase, the Alabama Archives and History Foundation campaign to support gallery improvements and the creation of an endowment will kick off during the Foundation’s annual meeting on May 1st and 2nd. The meeting will begin with a women’s suffrage-themed dinner on May 1 and conclude with a business meeting on May 2. The annual meeting will allow an opportunity for the agency to engage with both past and current donors.

Chairman Daves thanked the staff and then called on Erik London for the program report on museum services.

Program Report on Museum Services – Erik London

The agency’s Museum Services program provides advisory support to local history organizations, in the form of promoting national best practices and connecting local staff and volunteers with expertise at the ADAH and beyond. The program’s continued goals include reaching organizations in all 67 Alabama counties; increasing effective advocacy for museums statewide; and successfully implementing the ADAH five-year rolling census project to better understand the condition and needs of local history organizations.

Chairman Daves thanked Mr. London for his report and then called on Gale Main for the Nominations Committee report.

Election for 5th District, 6th District, and At Large Seats

- 1) *Gale Main moved to reelect Julian Butler to a six-year term in the 5th Congressional District and Marcus Reid to a six-year term in an At-Large seat, and to elect Garland Cook Smith to a six-year term in the 6th Congressional District. Ms. Spruell seconded, and the motion was carried by unanimous voice vote.*
- 2) *In accordance with Board of Trustees bylaws, Ms. Main moved that outgoing trustee Gillian Goodrich be designated “Trustee Emeritus” of the Alabama Department of Archives and History. Mr. Butler seconded, and the motion was carried by unanimous voice vote.*

Copies of Garland Cook Smith’s biography were distributed in the meeting packets.

2022 Meeting Dates:

The May board meeting will be held in conjunction with the Alabama Archives and History Foundation’s annual meeting on May 2. A second Foundation event may be scheduled for November.

The remaining 2022 meeting dates are:

- Monday, May 2, in conjunction with the meeting of the Archives and History Foundation
- Wednesday, August 10
- Monday, November 7, or Monday, November 14

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Mr. Butler moved that the meeting be adjourned. Judge Boyd seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:37 p.m.

Joel Daves, Chair

Steve Murray, Director

Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
May 2, 2022 – 1:00 p.m.
Joseph M. Farley Alabama Power Auditorium

Members present:

District 1: Elizabeth Stevens
District 2: Gale Main
District 3: Barbara Patton
District 5: Julian Butler
District 6: Garland Cook Smith
District 7: Delores Boyd, *Vice Chair*
District 7: George Evans
At Large: Leigh Davis
At Large: Marcus Reid
Ex Officio: Dave White, Governor's Representative

Members absent:

District 1: Joel Daves, *Chair*
District 2: Horace Horn
District 3: Fred Gray
District 4: Bobby Junkins
District 4: Alyce Spruell
District 5: Lynwood Smith
District 6: Majella Hamilton

Staff present:

Kellie Bowers
Frank Brown
Leigh Dailey
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Steve Murray
Mary Jo Scott
Tunisia Thomas
Steve Wheat

Welcome and call to order: Vice Chairwoman Delores Boyd called the meeting to order at 1:06 p.m., welcoming trustees, staff, and guests. She also acknowledged new trustee, Garland Cook Smith.

Declaration of quorum and proper advance notice of meeting: Vice Chairwoman Boyd confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Vice Chairwoman Boyd called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted. Mayor Patton seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Vice Chairwoman Boyd asked if there were any questions about or corrections to the minutes of the last board meeting. *Mayor Evans moved that the minutes of the February 9, 2022, board meeting be approved as written and distributed prior to today's meeting. Mr. Reid seconded, and the motion was carried by unanimous voice vote.*

Vice Chairwoman Boyd then called on Steve Murray for the director's report.

REPORTS AND ITEMS OF BUSINESS

Director's Report – Steve Murray

Alabama Archives and History Foundation Annual Meeting

The Foundation's annual meeting, held yesterday evening and earlier today, was a success. Follow-up events for Foundation members will be held during the summer. Mr. Murray and development coordinator, Mary Amelia Taylor, are available to answer any questions.

Staff update

Mr. Murray introduced the agency's new fiscal officer, Leigh Dailey, who began on April 18. Ms. Dailey previously worked at the Alabama Department of Labor, and she has experience in bookkeeping and small business management. Vice Chairwoman Boyd welcomed Ms. Dailey on behalf of the board.

NAGPRA compliance project

Mr. Murray provided an update on the NAGPRA project. The first of several online consultations with federally recognized tribes will take place on May 16. A final, in-person event for the first phase of consultation is planned for April 2023 at the ADAH. A list of participating federally recognized tribes was distributed.

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$3,024,008 as of March 31. The total projected rollover amount into FY 2023 is \$665,825. The agency will continue to hold \$1.3 million intended for property acquisition.

Generated Revenue Summary: The summary shows a total of \$155,840 of generated revenue at the end of the second quarter of 2022. Facility use has resumed after a two-year hiatus.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2018 and FY 2022.

Vice Chairwoman Boyd thanked Mr. Murray for his report and then called on Frank Brown for the legislative report.

Legislative Report – Frank Brown

The legislative session ended on April 7. Legislators passed the two largest budgets in the state's history: \$8.2 billion for the Education Trust Fund (ETF) and \$2.7 billion for the General Fund (GF)

Trustees Julian Butler, Marcus Reid, and Garland Cook Smith were all confirmed by the Senate.

The Divisive Concepts bill (House Bill 312) did not pass in this session.

Approximately twenty-three legislators will not be returning in 2023. The organizational session for the new quadrennium will begin on January 10, 2023.

Vice Chairwoman Boyd thanked Mr. Brown for his report and then began the Personnel Committee report.

Personnel Committee Report – Delores Boyd

It is time for the director’s annual appraisal. The director’s job description, an evaluation form, and a return envelope were distributed in the meeting packets. Trustees are asked to return their completed evaluations by early June. Newly confirmed trustee Garland Cook Smith will not be required to participate.

A full report will be provided at the August 10 meeting. Vice Chairwoman Boyd will step down as chair of the Personnel Committee at the end of this year.

Vice Chairwoman Boyd proceeded with the remainder of the meeting.

2022 Meeting Dates:

The remaining 2022 meeting dates are:

- Wednesday, August 10
- A date in November, potentially in conjunction with a meeting of the Alabama Archives and History Foundation.

Other business: Trustee Fred Gray will receive an Honorary Doctor of Laws Degree from the University of Alabama on May 8. Trustee Majella Hamilton will present her dissertation defense at Howard University this week.

Vice Chairwoman Boyd again welcomed Trustee Garland Cook Smith, who previously served on the boards of the Alabama Archives and History Foundation and the Friends of the Alabama Archives. Mrs. Smith expressed her gratitude for being elected to the Board of Trustees.

Adjournment: Vice Chairwoman Boyd called for a motion to adjourn the meeting. *Ms. Stevens moved that the meeting be adjourned. Mr. Butler seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:01 p.m.

Joel Daves, Chair

Steve Murray, Director

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
August 10, 2022 – 1:00 p.m.
Milo B. Howard Auditorium**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 2: Gale Main
District 3: Fred Gray
District 3: Barbara Patton
District 4: Bobby Junkins
District 5: Julian Butler
District 5: Lynwood Smith
District 6: Garland Cook Smith
District 7: Delores Boyd, *Vice Chair*
District 7: George Evans
At Large: Leigh Davis
At Large: Marcus Reid
Ex Officio: Dave White, Governor's Representative

Members absent:

District 2: Horace Horn
District 4: Alyce Spruell
District 6: Majella Hamilton

Staff present:

Haley Aaron
Kellie Bowers
Lisa Brazelton
Frank Brown
Leigh Dailey
Robbie Elmore
Kelly Hallberg
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Elizabeth Meads
Steve Murray
Caroline Presnell
Krystle Scott
Mary Jo Scott
Tunisia Thomas
Steve Wheat

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:02 p.m., welcoming trustees and staff.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mayor Evans moved that the agenda be adopted. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Judge Boyd moved that the minutes of the May 2, 2022, board meeting be approved as written and distributed prior to today's meeting. Judge Smith seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves then called on Steve Murray for the NAGPRA compliance status report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

Following an introduction of staff who worked on the NAGPRA compliance project, an update was provided:

Phase 1 of the NAGPRA compliance project will take place from 2022-2023 and involve the repatriation of human remains and associated funerary objects.

Phase 2 of the NAGPRA compliance project will take place in 2024 and beyond and involve the repatriation of unassociated funerary objects.

Consideration of Recommendation for Deaccession

A deaccession by the board is necessary to begin the repatriation process. Chairman Daves called for a motion to approve the deaccession of human remains and associated funerary objects from Hoithlewalli. *Mr. Butler moved that the deaccession of human remains and associated funerary objects recovered from the Hoithlewalli burial site in Montgomery County be approved. Judge Smith seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves then called for a motion to approve the deaccession of human remains and associated funerary objects from Pintlala. *Mr. Butler moved that the deaccession of human remains and associated funerary objects recovered from the Pintlala burial site in Lowndes County be approved. Judge Smith seconded, and the motion was carried by unanimous voice vote.*

Mr. Murray explained that the display of funerary objects has been a significant point of consideration and discussion during the consultation process. As an expression of respect for the agency's Native American partners and their ancestors, the ADAH is closing the *First Alabamians* exhibit effective August 10 and removing or concealing funerary objects on display in *Alabama Voices*. Work has begun on planning updates to the Native American exhibits. Changes will include the incorporation of non-funerary artifacts and additional presentation of Native American perspectives on continued cultural vitality.

A press release announcing the closure of *First Alabamians* will be distributed this afternoon. A media Q & A will take place at the ADAH tomorrow morning.

Chairman Daves expressed his appreciation on behalf of the board, to the staff for their efforts in bringing the agency into NAGPRA compliance.

Staff Reports

Personnel Update – Steve Murray

The following new employees were introduced:

- Elizabeth Meads, collections archivist
- Caroline Presnell, records management archivist
- Krystle Scott, personnel officer

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$3,283,400 as of June 30. The total projected rollover amount into FY 2023 is \$660,825. If the \$1.3 million being held for property acquisition is not used this year, then it will roll over into FY 2023.

Generated Revenue Summary: The summary shows a total of \$234,608 of generated revenue at the end of the third quarter of 2022.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2019 and FY 2023. The FY 2023 Ops plan was filed in July, and it included growth in the Education Trust Fund (ETF) appropriation from FY 2022 into FY 2023.

Review of FY 2023 Strategic Framework – Steve Murray

A draft of the FY 2023 strategic framework was reviewed, with several objective items highlighted. Items completed since FY 2022 were also noted. A copy of the strategic framework was distributed in the meeting packets.

Alabama History Institutes – Kelly Hallberg

The 2022 Alabama History Institutes (AHI) took place in June. A list of all nine institutes, their facilitators, and their host sites was distributed in the meeting packets. A copy of an *AL.com* article written by reporter Rebecca Griesbach, who attended one of the institutes, was also distributed. More than 1,500 teachers have participated in the AHI program since its inception in 2017.

Museum Project – John Hardin

Phase 3 of the museum project is set to begin in 2022. The Alabama Archives & History Foundation has again retained the services of The Planning Research Design (PRD) Group. The target date of completion for renovations to the children's gallery, museum exhibits, and the first- and second-floor lobbies is February 2026, which coincides with the ADAH's 125th anniversary. A copy of the project schedule was distributed in the meeting packets.

Chairman Daves thanked Dr. Hardin for his report and then called on Delores Boyd for the Personnel Committee report.

Director's Performance Evaluation – Delores Boyd

Based on the trustees' evaluations of the director's performance, the Personnel Committee concluded that Steve Murray consistently exceeds standards in performing his duties as director of the Archives. The following recommendations were made:

- 1) The Personnel Committee recommends a 5 percent, 2-step merit increase in the director's annual salary, effective September 1, 2022. *Mr. Butler moved that the five percent, two-step merit increase in the director's annual salary be approved. Judge Smith seconded, and the motion was carried by unanimous voice vote.*
- 2) The Personnel Committee recommends that the director's job description be modified to delete the weights assigned for the listed duties. *Judge Boyd moved that the director's job description be modified to delete the weights assigned for the listed duties. Judge Smith seconded, and the motion was carried by unanimous voice vote*

Mr. Murray thanked the board for their leadership and support and expressed his gratitude to the staff.

A copy of the Personnel Committee report was included in the meeting packets. Judge Boyd announced Leigh Davis as the Committee's new chair.

Future meeting dates:

The next board meeting is planned for Thursday, November 3, at 1:00 p.m., in conjunction with the annual Alabama Archives and History Foundation meeting. The event will include tours and a reception beginning later that afternoon and concluding by 7:00 p.m.

Other business:

On July 7, Trustee Fred Gray received the Presidential Medal of Freedom, the nation's highest civilian honor. He was congratulated with a standing ovation from the board and staff.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Judge Boyd moved that the meeting be adjourned. Judge Smith seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:47 p.m.

Joel Daves, Chair

Steve Murray, Director